

**BOARD OF SUPERVISORS FOR THE  
UNIVERSITY OF LOUISIANA SYSTEM**

**FACILITIES PLANNING COMMITTEE**

**April 24, 2025**

**Item G.1.**     **Louisiana Tech University’s** request for approval to name a space in Bogard Hall, the “Shutt-Fox Collaborative Suite.”

**EXECUTIVE SUMMARY**

The University is requesting approval to name Room 259, a conference space in Bogard Hall, the “*Shutt-Fox Collaborative Suite*” to recognize private, philanthropic support for the University. Bogard Hall is located at 600 Dan Reneau Drive.

This conference space was made possible by the generous gift from a 1999 Chemical Engineering graduate and family in honor of four generations of their family graduating from Louisiana Tech University.

The specified name shall remain attached to the designated collaborative suite for the useful life of the space. The University agrees that it will retain the name specified for a period of not less than twenty years, provided the space continues in use as a collaborative suite.

**RECOMMENDATION**

It is recommended that the following resolution be adopted:

***NOW, THEREFORE, BE IT RESOLVED***, that the Board of Supervisors for the University of Louisiana System hereby approves Louisiana Tech University’s request for approval to name Room 259, a conference space in Bogard Hall, the “*Shutt-Fox Collaborative Suite*.”



# LOUISIANA TECH UNIVERSITY®

## Office of the President

March 31, 2025

LADIES AND GENTLEMEN OF THE BOARD OF SUPERVISORS FOR THE UNIVERSITY OF LOUISIANA SYSTEM:

Louisiana Tech University requests permission to name a space in Bogard Hall, the *Shutt-Fox Collaborative Suite*.

This conference space was made possible by the generous gift from a 1999 Chemical Engineering graduate and family in honor of four generations of their family graduation from Louisiana Tech University.

Your approval is requested.

Sincerely,


A handwritten signature in blue ink, appearing to read "James B. Henderson", written over a large, stylized blue circular mark.

Dr. James B. Henderson  
President

mol  
Attachments



COLLEGE OF ENGINEERING AND SCIENCE

**TO:** Dr. Jim Henderson, President   
**THRU:** Dr. Davy Norris, University Foundation President DN  
**FROM:** Dr. Collin Wick, Dean CW  
**DATE:** March 31, 2025

**SUBJECT:** Request for Approval of a Space Naming in Bogard Hall

PREVIOUSLY CONSTRUCTED

Pursuant to Louisiana state law and ULS Board of Supervisors policy, facilities and spaces on Louisiana Tech University's campus can be named to honor the contributions and achievements of individuals and organizations. Enclosed is a space in Bogard Hall, previously constructed and currently in use, that has been named in recognition of private support.

The College of Engineering and Sciences respectfully requests your approval of the name and further seeks permission to present the name to the ULS Board of Supervisors at the April 24, 2025, meeting for final approval.

Please let me know if you have any questions or require additional information

**Signature:**   
**Email:** cwick@latech.edu

**Signature:**   
**Email:** dnorris@latech.edu

A MEMBER OF THE UNIVERSITY OF LOUISIANA SYSTEM

P.O. BOX 10348 | RUSTON, LA 71272 | TELEPHONE (318) 257-2345 | CWICK@LATECH.EDU  
AN EQUAL OPPORTUNITY UNIVERSITY



***Executive Summary:***

The University requests approval to name room 259, a conference space in Bogard Hall, the *Shutt-Fox Collaborative Suite* to recognize private, philanthropic support for the University. Bogard Hall is located at 600 Dan Reneau Drive.

This conference space was made possible by the generous gift from a 1999 Chemical Engineering graduate and family in honor of four generations of their family graduating from Louisiana Tech University.

The specified name shall remain attached to the designated collaborative suite for the useful life of the space. The University agrees that it will retain the name specified for a period of not less than twenty years, provided the space continues in use as a collaborative suite.



## **GIFT AND NAMING RECOGNITION FOR THE**

### **Shutt-Fox Collaborative Suite**

This Agreement, dated this March 28, 2025, is executed between William Shutt and Cynthia Fox Shutt (Donors), Louisiana Tech University (University), and the Louisiana Tech University Foundation (Foundation). In recognition of the Donors' support, the Donors, Foundation, and University agree that room 259, a moderate-sized collaborative suite in Bogard Hall, will be named and known as the "Shutt-Fox Collaborative Suite."

The collaborative suite will be designated as such by appropriately designed and placed signage. The Donors grant the University full and complete rights to use the name so specified for all purposes related to the College and University. It is understood that recognition does not constitute ownership or decision-making authority over the facility. The University will make all decisions regarding design and utilization of the facility and programming.

The parties agree that this naming is contingent upon and subject to prior approval by the Vice President of University Advancement, the University Naming Committee, the President, and the Board of Supervisors of the University of Louisiana System. No public announcement of the name shall be made prior to receiving the approval of the President.

If the Donors' reputation changes substantially so that the continued use of that name may compromise the public trust, dishonor the University's standards, or otherwise be contrary to the best interests of the University, the naming may be revoked by the University and/or the Board of Supervisors.

The specified name shall remain attached to the designated collaborative suite for the useful life of the space. The University agrees that it will retain the name specified for a period of not less than twenty years, provided the space continues in use as a collaborative suite. Replacement or substantial renovation of the studio after twenty years shall be considered the end of its useful life. The Foundation may, in accordance with its policies and procedures, assess a fee from the gift to the unrestricted general operation funds of the Foundation to defray its operation expenses.

By mutual consent of the University, Foundation, and the Donors, any provision of this Agreement may be amended, modified, or deleted. Any such changes, deletions or additions shall be recorded in written and signed addenda, which shall form part of this Agreement.

This Agreement contains the entire understanding of the parties with respect to the subject matter of the Agreement and is subject to the laws of the State of Louisiana. This Agreement also supersedes all other agreements and understanding, both oral and written, between the parties relating to the subject matter of the Agreement.

**Donor:**

*William Shutt*  
William Shutt (Mar 30, 2025 10:56 CDT)

William Shutt

**Donor:**

*Cynthia Fox Shutt*  
Cynthia Fox Shutt (Mar 28, 2025 10:09 CDT)

Cynthia Fox Shutt

**Louisiana Tech University Foundation, Inc.:**

  
Dave N. Norris (Mar 26, 2025 23:11 CDT)

Dave N. Norris, Jr.

*Chief Executive Officer*

**Louisiana Tech University Foundation**

**Louisiana Tech University**

  
James B. Henderson, President  
*President of Louisiana Tech University*